



COA 102

B.A./B.Sc Ist SEMESTER EXAMINATION, 2022-23

COMPUTER APPLICATION

(Introducing to Computer and PC Software)

(4+0)

(CBCS MODE)

AFFIX PRESCRIBED
RUBBER STAMP

Paper ID

(To be filled in the
OMR Sheet)

Date (तिथि) : _____

8319

अनुक्रमांक (अंकों में) :

Roll No. (In Figures)

अनुक्रमांक (शब्दों में) :

Roll No. (In Words) :

Time : 1 Hour

समय : 1 घण्टा

Max. Marks : 60

अधिकतम अंक : 60

नोट : पुस्तिका में 40 प्रश्न दिये गये हैं, सभी प्रश्न करने होंगे। प्रत्येक प्रश्न 1.5 अंक का होगा।

Important Instructions :

1. The candidate will write his/her Roll Number only at the places provided for, i.e. on the cover page and on the OMR answer sheet at the end and nowhere else.
2. Immediately on receipt of the question booklet, the candidate should check up the booklet and ensure that it contains all the pages and that no question is missing. If the candidate finds any discrepancy in the question booklet, he/she should report the invigilator within 10 minutes of the issue of this booklet and a fresh question booklet without any discrepancy be obtained.

महत्वपूर्ण निर्देश :

1. अभ्यर्थी अपने अनुक्रमांक केवल उन्हीं स्थानों पर लिखेंगे जो इसके लिए दिये गये हैं, अर्थात् प्रश्न पुस्तिका के मुख्य पृष्ठ तथा साथ दिये गये ओ०एम०आर० उत्तर पत्र पर, तथा अन्यत्र कहीं नहीं लिखेंगे।
2. प्रश्न पुस्तिका मिलते ही अभ्यर्थी को जाँच करके सुनिश्चित कर लेना चाहिए कि इस पुस्तिका में पूरे पृष्ठ हैं और कोई प्रश्न छूटा तो नहीं है। यदि कोई विसंगति है तो प्रश्न पुस्तिका मिलने के 10 मिनट के भीतर ही कक्ष परिप्रेक्षक को सूचित करना चाहिए और बिना त्रुटि की दूसरी प्रश्न पुस्तिका प्राप्त कर लेना चाहिए।

1. The topmost bar of every windows application is
 - (A) Title Bar
 - (B) Menu Bar
 - (C) Tool Bar
 - (D) Status Bar

2. BCD Code is :
 - (A) 8-bit code
 - (B) 16-bit code
 - (C) 4-bit code
 - (D) 32-bit code

3. Radix/Base of hexadecimal's :
 - (A) 2
 - (B) 16
 - (C) 8
 - (D) 10

4. Which of the following software cannot be categorized application software ?
 - (A) DBMS
 - (B) MS-DOS
 - (C) Spreadsheet
 - (D) Word processing

5. What is the name given to the ability of a word processing that fit whole words on any line ?
 - (A) Word wrap
 - (B) Clip art
 - (C) Reformatting
 - (D) Micro Spacing

6. In a good Word processor, left and right margins can be set :
- (A) Anywhere in a document
 - (B) Only at the end of document
 - (C) Only at the beginning of a document
 - (D) None of these
7. A RAM disk :
- (A) Adds memory to a personal computer
 - (B) Is a program that makes part of memory appear to other programs as if it were a high-disk drive
 - (C) Can make programs run much faster
 - (D) Both (B) and (C)
8. Operating systems :
- (A) Enables the programmer to draw a flow chart
 - (B) Provides a layer, user friendly interface
 - (C) Links a program that subroutine it references
 - (D) All of these
9. Operating system is a collection of :
- (A) Software routines
 - (B) Input-output devices
 - (C) Hardware components
 - (D) All of these
10. Which of the following is not an operating system ?
- (A) UNIX
 - (B) MS - DOS
 - (C) CP/M
 - (D) PASCAL

11. What is the name of the operating system that reads and reacts in terms of actual time ?
- (A) Real time system
 - (B) Time sharing system
 - (C) Quick response system
 - (D) Batch system
12. Unix operating system :
- (A) Can run on PC's and larger system
 - (B) Is multitasking
 - (C) Is multiuser
 - (D) All of these
13. The binary equivalent of the octal numbers 13.54 is :
- (A) 1011.1011
 - (B) 1101.1110
 - (C) 1001.1110
 - (D) All of these
14. Instructions that tell the computer what to do, Another name for software :
- (A) Folder
 - (B) Options
 - (C) CPU
 - (D) Programs
15. Which of the following describes the characteristics of SRAM ?
- (A) Based on Combination of transistor and Capacitor
 - (B) Less Consumption of Power
 - (C) More Consumption of Power
 - (D) Cheap but slow

16. Gigabyte is equal to :
- (A) 1024 bytes
 - (B) 1024 megabytes
 - (C) Million megabytes
 - (D) Thousand kilobytes
17. Which of the following refers to the memory in computer ?
- (A) VGA
 - (B) CPU
 - (C) RAM
 - (D) All of these
18. Tab Scroll buttons are place on excel screen :
- (A) Towards the bottom right corner
 - (B) Towards the bottom left corner
 - (C) Towards the top right corner
 - (D) Towards the top left corner
19. Each excel file is a workbook that contains different sheets. Which of the following can not be a sheet in workbook ?
- (A) Work Sheet
 - (B) Chart Sheet
 - (C) Macro Sheet
 - (D) Data Sheet
20. How can you update the values of formula cells if auto calculate mode of excel is disabled ?
- (A) F8
 - (B) F9
 - (C) F10
 - (D) F11

21. Which of the following option is not available in paste special dialog box ?
- (A) Add
 - (B) Subtract
 - (C) Divide
 - (D) SQRT
22. Which of the following action removes a sheet from workbook ?
- (A) Select the Sheet, then Choose edit > Delete sheet
 - (B) Select the Sheet, then Choose format > Sheet > Hide
 - (C) Both of above
 - (D) None of above
23. A Presentation is saved with an extension :
- (A) .PPc/
 - (B) .PPt/
 - (C) .PPb/
 - (D) .PPm/
24. In MS Powerpoint, key used to run the Slide show from the beginning is :
- (A) F5
 - (B) F11
 - (C) F7
 - (D) Shift + F5
25. Which of the following shortcut-key is used to start a presentation from the beginning in PowerPoint ?
- (A) F5
 - (B) F3
 - (C) F6
 - (D) F1

26. In Power point, themes could be found under :
- (A) Transition tab
 - (B) Design tab
 - (C) Insert tab
 - (D) Animation tab
27. Which is not in MSWord ?
- (A) Italic
 - (B) Magic tool
 - (C) Font
 - (D) Bold
28. What is extension of MS Word File ?
- (A) .xlm
 - (B) .doc
 - (C) .Png
 - (D) .txt
29. MSWord is an example of :
- (A) Application software
 - (B) Compiler
 - (C) Operating system
 - (D) System software
30. Which of the following cannot be entered using the 'Insert Menu' in MS Word ?
- (A) Table
 - (B) Line spacing
 - (C) Shapes
 - (D) Header

31. Which of the following computer language is written in binary codes only ?
- (A) Pascal
 - (B) Machine language
 - (C) C
 - (D) C#
32. Which of the following is not a characteristics of a computer ?
- (A) Versatility
 - (B) Accuracy
 - (C) Diligence
 - (D) I.Q.
33. Which of the following is not a type of computer code ?
- (A) EDIC
 - (B) ASCII
 - (C) EBCDIC
 - (D) BCD
34. Which of the following are physical devices of a computer ?
- (A) Hardware
 - (B) Software
 - (C) System software
 - (D) Package
35. Which of the following type of computers mostly used for automatic operators ?
- (A) Analog
 - (B) Digital
 - (C) Hybrid
 - (D) Remote

36. How many bytes of memory units is made :
- (A) 256
 - (B) 124
 - (C) 4096
 - (D) 3096
37. RAM and ROM are the examples of :
- (A) Sequential
 - (B) Secondary
 - (C) Primary
 - (D) First
38. The process of dividing the disk into tracks and sectors is called :
- (A) Tracking
 - (B) Alloting
 - (C) Crashing
 - (D) Formatting
39. How much is one terabyte equal to ?
- (A) 1024 megabytes
 - (B) 1024 bytes
 - (C) 1024 kilobytes
 - (D) 1024 gigabytes
40. Which of the followings the most common type of storage device ?
- (A) Steel
 - (B) Magnetic
 - (C) Optical
 - (D) Flash
