

RESUME

BRAHMA NAND PANDEY

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CAREER OBJECTIVE

I am looking for an entry-level position to kick start my career in the (specify field). I wish to work in a dynamic organization that will contribute to my professional and personal growth while I contribute to the growth of the company as well as engage in opportunities to further the company's goals..

ACADEMIC QUALIFICATION

- **M.A. (Political Science)** from St. Andrews Degree College, Gorakhpur in year 2017
- **B.A.** from Babu Jangi Singh Degree College, Gorakhpur in year 2013
- **Intermediate** from U.P. Board in year 2009
- **High School** from U.P. Board in year 2006

OTHER COURSE

- BLIS Appearing form UPTRU
- O Level from **National Institute of Electronics and Information Technology 2023.**
- Course on computer concepts (CCC) from **National Institute of Electronics and Information Technology.**
- Computer Course (DTP) from **Swastik Computers.**
- **PGDCA** from **Swastik Computers.**
- **VIDEO EDITING COURSE** Form **Swastik Computer.**

SKILL

- Hindi (40 above WPM) and English (35 above WPM) typing.
- MS-Office (Word, Excel, PowerPoint).
- Knowledge of Photoshop and PageMaker.
- Online Data (student scholarship, admission, examination form).
- Resolving computer issues related to compute hardware and software.
- Knowledge of Power Director to video mixing.
- Working on Google Form & Slide.
- Knowledge of Zoom Application.
- Photography, Videography & Live Streaming.

WORKING EXPERIENCE

- Presently working at “**Maharana Pratap Mahavidyalaya College, Jungle Dhusan, Gorakhpur**” from 21/01/2017 to till date.
- 5 Months Working Page layout Design in “**AMAR UJALA**”
- I have Conducted “**CBT Exam**” as a (**TCA**) **Test Center Administrator**

CERTIFICATES

- Leather Ball Cricket in College Level.
- CPL Cricket Winner in 2017 Form St. Andrew’s College, Gorakhpur
- District Chess Championship 2011.
- Kudrat- Tree Plantation Drive from Jalsa Foundation Gorakhpur.

INTERESTS

- Learn new technology
- Net surfing
- Love to Photography & Videography
- Playing Cricket.

STRENGTHS

- Dedicated, Optimistic and Hard Working.
- Like Challenges.
- Ability to work in a team.
- Self-motivated.
- Create Positive Atmosphere to work done in Burdon Situation.

Award

- **Best Employ Award** (Maharana Pratap Samman) **2021-2022** in Maharana Pratap Mahavidyalay, Jungle Dhusan, Gorakhpur.

PERSONAL DETAILS

Father’s Name	Mr. Ram Ujagir Pandey
Mother’s Name	Mrs. Basomati Pandey
Gender	Male
Date of Birth	10/10/1991
Marital Status	Married
Nationality	Indian
Languages	English, Hindi.

I hereby declare that all the information given by me is true to the best of my knowledge.

Place: Gorakhpur

(Brahma Nand Pandey)