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To
The Principal/Head, B.Ed. Department,

This is to inform you that the following list is of the activities for pupil teachers of B.Ed. Second Year (2016-17). Completion of all these activities is compulsory.

Kindly ensure the completion of these activities during internship

1. Preparation & Teaching of 60 lesson plans (30 in each pedagogic subject).
2. Observation of 20 lessons of others' teaching.
3. Action research on a school/subject/classroom problem.
4. Content analysis of any one Text Book of your pedagogic subject.
5. Construction of a proper Time-Table of a School.
6. Teaching other than opted pedagogic subjects also.
7. Organizing co-curricular activities like quiz, games, cultural programmes, physical training etc.
8. Organizing community awareness programmes.
9. Maintenance of different school registers.
10. Maintenance of attendance register of the students of any one class.
11. Preparation of report cards of at least 10 students.

Shailja Singh
Dean, 3.11.16

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