

RESUME

BRAHMA NAND PANDEY

Address- LIG 58, Neta ji Subash Chand Bose Nagar Colony, Gorakhpur,
Uttar Pradesh

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CAREER OBJECTIVE

I am looking for an entry-level position to kick start my career in the (specify field). I wish to work in a dynamic organization that will contribute to my professional and personal growth while I contribute to the growth of the company as well as engage in opportunities to further the company's goals..

ACADEMIC QUALIFICATION

- MLIS (Master of Library and Information Science) FINAL FROM UPRTOR IN 2025.
- BLIS (Bachelor of Library and Information Science) FINAL FROM UPRTOR IN 2024.
- M.A. POLITICAL SCIENCE FROM ST. ANDREW'S GORAKHPUR IN 2017.
- B.A. FROM BABU JANGI SINGH DEGREE COLLEGE IN 2015.
- INTER U.P. BOARD FROM MARWAR INTER COLLEGE IN 2009.
- HIGH SCHOOL U.P. BOARD FROM MARWAR INTER COLLEGE IN 2006.

SKILL

- **Hindi (45 above WPM) and English (35 above WPM) typing.**
- **MS-Office** (Word, Excel, PowerPoint).
- Knowledge of **SOUL 3.0 SOFTWARE** (Library use)
- Knowledge of **Photoshop and PageMaker.**
- **Online Data** (student scholarship, admission, examination form).
- Resolving computer issues related to hardware and software.
- Knowledge of **Power Director** to video mixing.
- Working on **Google Form & Slide.**
- Knowledge of **Zoom Application.**
- Photography, Videography & Live Streaming.
- Handling CCTV Camera.

WORKING EXPERIENCE

- Current time working at Maharana Pratap P.G. College, Jungle Dhusan, Gorakhpur from 21/01/2017 to till date.
- One Year Worked as Page layout Designer in AMAR UJALA

CERTIFICATES

- **O LEVEL 2023** from **National Institute of Electronics and Information Technology.**
- **Course on computer concepts (CCC)** from **National Institute of Electronics and Information Technology.**
- Computer Course from **Swastik Computers.**
- District Chess Championship 2011.
- Kudrat- Tree Plantation Drive from Jalsa Foundation Gorakhpur.

INTERESTS

- Learn new technology
- Net surfing
- Love to Photography & Videography

STRENGTHS

- Dedicated, Optimistic and Hard Working.
- Like Challenges.
- Ability to work in a team.
- Self-motivated.
- Create positive atmosphere to work done in burden situation.

PERSONAL DETAILS

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|----------------|-----------------------|
| Father's Name | Mr. Ram Ujagir Pandey |
| Mother's Name | Mrs. Basomati Pandey |
| Gender | Male |
| Date of Birth | 10/10/1991 |
| Marital Status | Married |
| Nationality | Indian |
| Languages | English, Hindi. |

I hereby declare that all the information given by me is true to the best of my knowledge.

(Brahma Nand Pandey)

Place: Gorakhpur

Date -